



Application No : \_\_\_\_\_  
 Date Received : \_\_\_\_\_  
 O.R. No. : \_\_\_\_\_  
 Date Issued : \_\_\_\_\_  
 Amount Paid : \_\_\_\_\_

**OFFICE OF THE CITY PLANNING AND DEVELOPMENT COORDINATOR  
 OFFICE OF THE ZONING ADMINISTRATOR  
 CITY OF IMUS, CAVITE**

**LOCATIONAL CLEARANCE/ZONING COMPLIANCE APPLICATION FORM**

**BOX 1 Applicants Information**

Name of Owner (Last, First Middle)	
Address of Owner	Telephone Number
Name of Corporation (If not Single Proprietorship)	
Address of Corporation	Telephone Number
Representative /Contact Person (Last, First Middle)	
Representative Address	Telephone Number
Applicants Right Over Land <input type="checkbox"/> Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Loan <input type="checkbox"/> Others (specify)	Date of Filing

**BOX 2 Project Description**

Project/Business Title	Business Type	PROJECT STATUS <input type="checkbox"/> New <input type="checkbox"/> Renovation <input type="checkbox"/> Expansion
Location (No., Street, Barangay)		
Lot Area	Floor Area	No. of Storey
Project Coast/Initial Capitalization		

**BOX 3 Conformity**

*"We hereby certify to the above information and further declare under the penalties of perjury that the same has been formulated to good faith verified by me and to the best of my knowledge and belief is true and correct."*

**APPLICANT**

Print Name (Family, First Middle)		
Res. Cert. No.	Date	Place
Signature		

Republic of the Philippines)  
 City of Imus, Cavite ) S.S.

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ in the City of Imus, Province of Cavite, affiant exhibits to me his/her Residence Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_, 20\_\_.

Doc No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_

**LIST OF REQUIREMENTS**

DOCUMENTS SUBMITTED	REMARKS	DOCUMENTS SUBMITTED	REMARKS
Notarized Application Form		Xerox Copy of TCT/Deed of Sale/Contract to Sell	
Notarized Affidavit of Parking		Xerox of Tax Dec./Tax Receipt	
Barangay Endorsement/Resolution		Xerox of Contract of Lease and TCT	
Homeowners/President or Board Endorsement		Complete Sets of Construction Plan,	
Xerox Copy of DTI/SEC		Bill of Material and Specification.	